



## NYC CCoC Steering Committee Meeting

**Friday, October 18<sup>th</sup>, 2019**

**The Graduate Center, CUNY**

**365 Fifth Ave., Room 9207**

**9:30am – 12:00pm**

### Summary

**Co-Chairs Attending:** Martha Kenton (DSS), Jeannette Ruffins (West End Residences)

**Coalition Representatives:**

Tierra	Labrada	The Network
Catherine	Trapani	Homeless Services United
William	Lang	ACL-NYC
Ana	Rolon	D.V. Providers
Nadia	Chait	The Coalition of Behavioral Health Agencies
Jamie	Powlovich	Coalition for Homeless Youth
Katelyn	Andrews	LiveOn NY

**At-Large Representatives:**

Brittney	Vargas	Enterprise
Courtney	Christenson	CSH
Rob	Robinson	NESRI

**Government Representatives:**

Alyson	Zikmund	HPD
Sheila	Simmons	OMH
Randy	Scott	DYCD
Alathia	Barnett	HRA
Jeffery	Seward	DOHMH
Sheila	Singleton	OASAS

**Persons with Lived Experience (PWLEx) Representatives:**

Cameron	Craig	PWLEx Committee Voting Member
Peter	Malvan	PWLEx Committee Voting Member
Ronald	Fleming	PWLEx Committee Voting Member
Philip	Malebranche	PWLEx Committee Voting Member
Edna	Humphrey	PWLEx Committee Voting Member
Mary	Hall	PWLEx Committee Voting Member
Charisma	White	PWLEx Committee Voting Member
DeBorah	Dickerson	PWLEx Committee Proxy
William	Stanford Jr.	PWLEx Committee Proxy

### Review and approval of September 2019 Community Meeting Summary

Riva Kelton made a motion to approve the September Community Meeting Summary. The motion was seconded by Tierra Labrada and passed by unanimous voice vote.

## **Announcements**

Joey Lopez (Ali Forney Center) announced that Ali Forney's Share NYC application was approved to develop 36 units of supportive housing for youth. He thanked HPD for the opportunity.

Rob Robinson (NESRI) reminded attendees to tell CUNY Staff that they are attending the 'Housing and Housing Services' meeting on the 9<sup>th</sup> floor so that they are directed to the correct floor and room in the building.

Michael Brydges (DSS) announced that the ability to upload into HMIS was restored this week. Providers are expected to complete their monthly upload by Wednesday, October 23<sup>rd</sup>.

## **CoC Website Demo**

Jocelyn Bennett (DSS) gave a walk-through of the new CoC website. The website features information on all key CoC topics, provides resources and helpful links, and is fully accessible with translation and audio-visual accommodations.

## **HMIS Policies and Procedures - Appendices**

Charlie Winkler (DSS), William Lang (Geel), and Melissa Stevenson (DSS) announced that the Data Management Committee met on October 11<sup>th</sup> to review the HMIS Policies and Procedures Appendices. The Committee made minor formatting tweaks to make the Appendices more user friendly. These Appendices must be updated and completed annually. William Lang made a motion to appoint Melissa Stevenson as Co-Chair of the Data Management Committee. The motion was seconded by Catherine Trapani, and passed by unanimous voice vote.

Alyson Zikmund made a motion to approve the HMIS appendices as reviewed and approved by the Data Management Committee, and sent to the Steering Committee for review. The motion was seconded by William Lang, and passed by unanimous voice vote.

Melissa Stevenson made a motion to distribute the HMIS appendices and require that agreements B-F be completed by all HMIS participating organizations (CHO's) by COB Friday, November 1<sup>st</sup>. The motion was seconded by Ronald Fleming, and passed by unanimous voice vote.

## **Governance Implementation Update**

Martha Kenton (DSS) gave a presentation on the Governance Committee's progress towards the implementation of the newly adopted CoC Governance structure. The presentation included a reminder of what will change in the new structure, a proposed meeting schedule for 2020, and a detailed description of the 2020 election process for the restructured Steering Committee. Applications for Steering Committee membership are due October 31<sup>st</sup>. The application can be found on the CoC website (<https://www1.nyc.gov/site/nycococ/governance/steering-committees.page>).

## **2019 NOFA Debrief**

Martha Kenton (DSS) gave a debrief presentation on the 2019 NOFA submission. She highlighted a funding summary of New York City's final funding request, decisions made by the Independent Review Team, and policy priorities that were emphasized by HUD this year in the collaborative application.

## **Committee Reports**

### **Policy & Advocacy Committee**

No updates.

### **Performance and Quality Improvement (PQI) Committee**

Elizabeth Hanson (The Bridge) announced that the Committee has selected organizations to enroll in the next cycle of PQI. Enrollment letters will be sent out shortly. The Committee has been working to update and revise their forms to make them more user friendly.

### **Youth Committee**

Joey Lopez (Ali Forney Center) announced that the Committee's next meeting will be on Tuesday, October 22<sup>nd</sup>. There was a Youth Count meeting yesterday with DYCD where they discussed next years Youth Count and were able to share feedback and concerns with those in attendance.

### **Youth Action Board**

Jamie Powlovich (CHY) announced that the YAB met last Wednesday and held a focus group with Chapin Hall. The YAB's next meeting will occur on October 30<sup>th</sup>.

### **CAPS Committee**

No updates.

### **Persons with Lived Experience Committee**

Cameron Craig (PWLEx Committee Co-Chair) announced that the Committee last met on October 8<sup>th</sup>. They hosted a presentation on Medicare Advantage, and Medicare Aid A-E. The Committee held a special election to expand their membership to ten elected committee members. Results of their election will be announced at the next Committee meeting, and at the November CoC Meeting.

### **Governance Committee**

See 'Governance Implementation Updates' above.

### **Veterans Task Force**

No updates.

### **Grievance Committee**

No Grievances.

### **Data Management Committee**

See 'HMIS Policies and Procedures – Appendices' above.

### **Evaluation Committee**

Charlie Winkler (DSS) announced that the Committee has not met, but the Co-Chairs are meeting to finalize the materials for the 2020 Evaluation. They will schedule a meeting soon to further discuss the 2020 Evaluation with the CoC.

### **SOAR Taskforce**

Amanda Slater (DSS) announced that the Taskforce is currently hosting a SOAR Training Cohort. There are close to 50 participants enrolled. The Taskforce's next meeting will be held on November 22, 2019 at Urban Justice Center. Martha Kenton (DSS) reminded the group that there is now a SOAR Child Curriculum, and encouraged those interested to reach out to Amanda Slater at [slaterama@dss.nyc.gov](mailto:slaterama@dss.nyc.gov)